

How do I find books, serials or maps in Cushing?

You can find cataloged material owned by Cushing Memorial Library and Archives by searching in **LibCat**.

Use LibCat for Cushing Books, Serials & Maps

1. **Go to LibCat:** <https://libcat.tamu.edu/vwebv/searchAdvanced>
2. Use the **advanced search**.
 - This will limit the amount of results you to those that pertain to more directly to your search.
 - Make sure to **specify “Cushing Library” for “Location:”** in the pull-down menu.
 - You can play around with the results you pull up by **selecting different options in the various pull-down menus**.
3. **Find Material.**
 - Look throughout the results to find the material you would like to use.
 - When you are in a particular record, click **“Full View”** to view additional information in the record about that item.

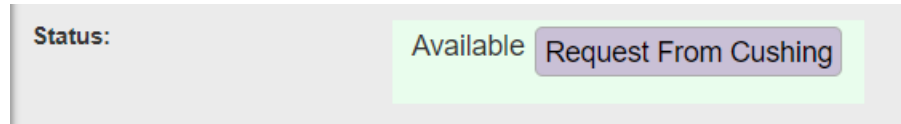
Other Tips:

- Search within “Subjects” to find similar materials.
- Refine your results by selecting different options in “Sort By,” including “Author,” “Title,” “Publish Date (newest first),” and “Publish Date (oldest first).”

4. Request Material.

Directly from LibCat:

When you find something you would like to see, click **Request From Cushing** on the record.



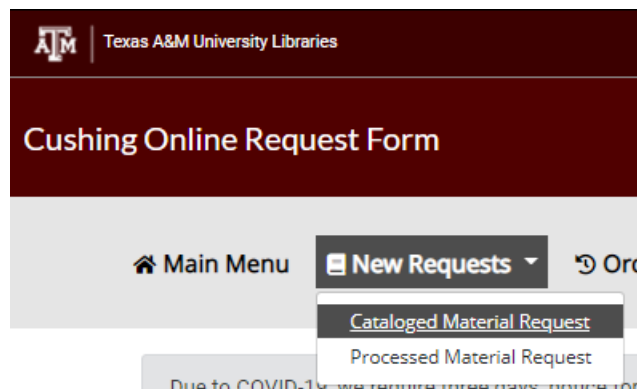
This will prompt you to sign into [Cushing Online Request System \(Aeon\)](#). Follow the instructions on the page to Log In or Create an Account.

Once you have Logged In, Cushing Online Request Form will be automatically filled in with most of the information for the record. Add any information that didn't get transferred and click **Submit Request**.

From Cushing Online Request System (Aeon):

Log into [Cushing Online Request System \(Aeon\)](#). Follow the instructions on the page to Log In or Create an Account.

On your homepage, click **New Requests** and select **Cataloged Material Request** from the dropdown menu.



Complete the information requested in the form and click **Submit Request**.

You will be contacted by email to confirm receipt of your request and to inform you of the next steps. If you have any questions, contact Cushing Public Services (cushingreference@library.tamu.edu).